

SPONSOR INFORMATION CHECKLIST: KEYNOTE SPONSOR

All sponsor items are due February 15, 2023. Items submitted after February 15th may result in a loss of benefits.

1. SPEAKER INTRODUCTION / WELCOME COMMENTS
 - Name and email of individual introducing networking event.
2. CONFERENCE ATTENDEES
 - Following items for your 3 free sponsor attendees
 - Name
 - Title
 - Company
 - Designation (if applicable)
 - Email
 - Mailing Address
 - Phone
3. WEBSITE HYPERLINK
 - Website URL used to hyperlink the corporate logo sponsor provides.
4. PROGRAM ADVERTISEMENT
 - 4.25 inches wide x 5.5 inches tall program advertisement
5. COMPANY RECOGNITION & BRANDING
 - Company name as you would like it to be read from the podium.
 - Company name as you would like it printed in conference materials.
 - Company #hashtag# used in WRC generated social media posts.
 - Company logo in JPEG format
 - Company logo in EPS, or AI, or Vector format
6. SPONSOR DIRECTORY
 - Sponsor Directory Information
 - Company
 - Name
 - Address, City, State Zip
 - Phone
 - Email
 - Website
7. ATTENDEE RAFFLE (optional)
 - Item being raffled to conference attendees.